

**Board Member Vacancy
Board of Education
Wrightstown Community School District**

If a vacancy occurs on the Board of Education due to the death, resignation, removal from office of the incumbent, or other just cause as outlined by state law, the vacancy shall be filled by an appointment made by the remaining members of the Board.

Every attempt should be made to fill the vacancy within 60 days of the date on which the vacancy first exists. If a duly-elected successor will be taking office in the currently vacant seat within the next 60-day period of vacancy, no other appointee shall serve in the vacant seat.

If the vacancy is not filled by a duly-elected successor, the Board shall attempt to appoint a qualified elector by a majority vote.

Public notice of the Board vacancy shall be given by the District Administrator. Any qualified elector (age 18 or older, residing in the Wrightstown Community School District) who is interested in filling the vacancy may submit a letter of application and a response to a short questionnaire, to the Board, by the date specified in the vacancy notice. Candidates for a vacancy may be interviewed by the Board at an open meeting.

Unless a majority of the Board approves the use of a roll call or voice vote, the selection of an appointee to fill the vacancy will proceed with the use of a signed, written ballot. A majority vote shall be required for all appointments to the Board.

If after 5 rounds of voting, the Board still has been unable to reach a majority vote, the chairperson of the meeting shall declare a deadlock and immediately call for nominations in order to break the deadlock by the random selection of a nominee. Each board member who is present at the meeting may nominate or support the nomination of, only one nominee.

The candidate appointed to the vacancy shall, pending acceptance and filing the oath of office, be seated on the Board. The term of the appointment varies depending upon when the vacancy occurs and the number of months remaining in the unexpired term.

Approved: January 25, 2012

Reviewed: December 16, 2020

Revised:

Legal References: Wisconsin Statutes 17.03, 17.26, 19.01, 120.06 (4)